

# Transfer your super to New Zealand

If you've left Australia to permanently live in New Zealand, you may be able to transfer the money you have in your QSuper Accumulation account to a retirement savings scheme in New Zealand. If you have an Income account or a Defined Benefit, Parliamentary, State, or Police account, you will need to convert your account to an Accumulation account before you can request a transfer to a KiwiSaver account.

If you have purchased a Lifetime Pension, this cannot be transferred to a KiwiSaver account, or closed once the 6-month cooling-off period has expired.

Please note that QSuper does not currently accept transfers from New Zealand retirement savings schemes.

## Are you eligible?

In order to be eligible to transfer your Accumulation account to a KiwiSaver account, you must have left Australia to permanently live in New Zealand and have a KiwiSaver account.

## What you need to provide

You will need to provide the following documents to us with your completed form:

- Evidence of your open KiwiSaver account, including the account number
- Written confirmation from your KiwiSaver scheme that they will accept the transfer
- A certified copy of proof of residence at an address in New Zealand - this could include:
  - Utilities bill (electricity, gas, or water bill) issued in the last 3 months, or
  - Landline phone bill issued in the last three months
- A certified copy of either your current driver's licence or current passport
- The completed and witnessed statutory declaration on page 5.

The above documents cannot be emailed to us.

## Who can certify documents in New Zealand?

The following people are authorised to certify your documents in New Zealand:

- Judge
- Notary public
- Justice of the Peace
- Court registrar
- Australian consular officer or an Australian diplomatic officer.

## What should my certified document/s look like?

After the certifier views your original identification document/s, they will:

- Write or stamp 'certified as a true copy of the original'
- Sign the document
- Write their name and qualification
- Apply a registration number (if applicable to their certifying authority, e.g. Justice of the Peace, reg #123456, CPA #123456), and/or company/ employer name
- Apply a stamp (if applicable to their certifying authority).

Certified as a true copy of the original

*J Case*

*J Case*

*Justice of the Peace*

*Registration #123456*

*10 January 2020*

## Who can witness my statutory declaration in New Zealand?

The following people can witness your statutory declaration:

- Solicitor
- Justice of the Peace
- Notary public
- The Registrar or a Deputy Registrar of the Supreme Court or the District Court.
- If you are completing your statutory declaration and having your documents certified outside of New Zealand, please refer to our Providing Your Identity factsheet for information on who can certify your documents or call us in relation to completing a statutory declaration.

## Additional transfer information

It's important to note that all the money in your Accumulation account must be transferred to your nominated KiwiSaver Scheme in New Zealand (partial transfers aren't available). Any insurance that you have with your Accumulation account will be cancelled.

Once your super money has been transferred to your KiwiSaver scheme, it is generally subject to New Zealand's retirement savings rules. We recommend that you seek personal financial advice before deciding on transferring your money.

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### Member Centres

Visit [qsuper.qld.gov.au/membercentres](https://qsuper.qld.gov.au/membercentres) for locations

### Member Services team

Phone 1300 360 750  
Overseas +61 7 3239 1004  
Monday to Friday 8.00am – 6.00pm (AEST)

Postal address GPO Box 200, Brisbane QLD 4001

Email [qsuper@qsuper.qld.gov.au](mailto:qsuper@qsuper.qld.gov.au)

Fax 1300 242 070

Website [qsuper.qld.gov.au](https://qsuper.qld.gov.au)

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# Transfer your super to New Zealand

## When to use this form

Use this form if you want to transfer the money you have in your QSuper Accumulation account to a KiwiSaver account. You can only transfer your whole Accumulation account balance to a KiwiSaver account if you have emigrated permanently to New Zealand. If you have any other accounts with QSuper, they will need to be converted to an Accumulation account before we can transfer your benefit.

Please complete in **BLOCK** letters, using blue or black ink.

### 1 Personal details

Client number

You can find your client number on your annual statement or by logging in to Member Online.

Title First name/s

Last name

Previous name (if we know you by another name)

Date of birth (dd/mm/yyyy) Home phone number

Mobile phone number Work phone number

Email address

Residential address (your current New Zealand address)

State Postcode

Postal address (your current New Zealand postal address)

As above

State Postcode

Previous residential address in Australia

State Postcode

Your Inland Revenue Department (IRD) number

### 2 Details of your KiwiSaver scheme

KiwiSaver scheme name

KiwiSaver registration number

KiwiSaver scheme address

Your KiwiSaver membership number (if you know it)

Please provide the following bank account details of your KiwiSaver Scheme:

Bank account name

Bank account SWIFT number/code

Bank account number

Name of banking institution

Transaction reference to be used (Optional)



Part of Australian Retirement Trust

### 3 Declaration and authorisation

- I declare I have emigrated permanently to New Zealand.
- I declare the information provided in this application is true and correct.
- I have completed the statutory declaration on page 5 of this application, and it has been witnessed by an appropriate person.
- I am aware my super cannot be transferred from QSuper until I meet all requirements in this form.
- I have an existing KiwiSaver account.
- My KiwiSaver provider has confirmed they can accept this transfer.
- I consent to the transfer of my entire QSuper account balance.
- I understand any QSuper insurance will be cancelled, as I am transferring my entire balance to a KiwiSaver account.

Name

Signature

(Please sign in blue or black pen – We do not accept electronic signatures on this form.)

Date signed (dd/mm/yyyy)

/ /

### Checklist

Before returning this form and statutory declaration, please check you have:

Completed all fields on this form

Completed the statutory declaration

Evidence of your open KiwiSaver scheme account, including the account number

Written confirmation from your KiwiSaver scheme that they will accept the transfer

A certified copy of proof of residence at an address in New Zealand

A certified copy of either your current driver's licence or current passport.

### Important information

You must transfer your full Accumulation account balance into a KiwiSaver account. Partial transfers won't be accepted.

When transferring your benefit to a KiwiSaver account, QSuper will not convert Australian dollars to New Zealand dollars before processing the transfer. The receiving KiwiSaver provider will convert the currency.

### Where to send this form

Please send your completed form to us by:

Post

QSuper  
GPO Box 200  
Brisbane QLD 4001

Email

[qsuper@qsuper.qld.gov.au](mailto:qsuper@qsuper.qld.gov.au)

We will do our best to process your request within three working days of receiving your form and all the required information. This might take us longer during busy periods.

# New Zealand Statutory Declaration

I (provide your full name)

of (provide the address where you live)

(Provide your occupation – e.g. bricklayer, teacher, unemployed)

solemnly and sincerely declare that

- I have now permanently emigrated to New Zealand and consent to the payment of my whole QSuper Accumulation account balance to my KiwiSaver account.
- All information provided in or with this application is true and correct.
- I understand if I deliberately make a false statement in this statutory declaration I could be prosecuted.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

**Note: Do not complete the following section until you are with the person who will witness your declaration**

Your signature

Declared at (place, e.g. town or city)

Date signed (dd/mm/yyyy)

/ /

Before me (name of official witness)

Qualification

Signature of official witness

Date signed (dd/mm/yyyy)

/ /

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**Email** [qsuper@qsuper.qld.gov.au](mailto:qsuper@qsuper.qld.gov.au)  
**Fax** 1300 241 602  
**Website** [qsuper.qld.gov.au](https://qsuper.qld.gov.au)

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